

#42372 - 17-2050 CIVIL ENGINEERS-5 - External

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PUBLIC WORKS PROJECT MANAGER IV(Job Id 42372)

Location: US:NH:CONCORD

Occupation 17-0000
Category: Architecture and Engineering Occupations

Employment Type: FULL-TIME

Post Date: 07/26/2024

Close Date: 09/18/2024

Salary: 34.140-53.460
USD

Description

State of New Hampshire Job Posting

NH FISH AND GAME DEPARTMENT

FACILITIES AND LANDS DIVISION

11 HAZEN DRIVE CONCORD NH 03301

PUBLIC WORKS PROJECT MANAGER IV

FACILITIES CHIEF

Position # 19852

\$ 34.14-\$53.46 37.5 hours weekly

The State of New Hampshire, Fish and Game Department has a full-time Public Work Manager IV (Facilities Chief)

Summary:

To oversee, plan, and evaluate the design, coordination, and supervision of construction for public works statewide projects. To provide professional engineering and architectural expertise for such projects as well as such expertise for ongoing maintenance projects.

YOUR EXPERIENCE COUNTS - Under a recent change to the rules, an applicant's relevant experience now counts towards formal education degrees referenced below! *See Per 405.01.*

18 Months of additional relevant experience = Associate's degree

36 Months of additional relevant experience = Bachelor's degree

54 Months of additional relevant experience = Master's degree

MINIMUM QUALIFICATIONS:

Education: Possession of a Master of Science degree from a recognized college or university with a major concentration in civil, mechanical or electrical engineering or architecture.

Experience: Five years' post baccalaureate experience in the practice of engineering or architecture with at least four years' experience in managing the more difficult phases of engineering or architectural work.

OR

Education: Possession of a Bachelor's degree from a recognized college or university with a major study in civil, mechanical or electrical engineering or architecture.

Experience: Seven years' post baccalaureate experience in the practice of engineering or architecture with at least four years' experience in managing the more difficult phases of engineering or architectural work.

OR

Education: Possession of an Associate's degree from a recognized college or university, with a major study in civil, mechanical, electrical or architectural technology.

Experience: Seven years' experience in the practice of engineering at a level equivalent to Public Works Project Manager I (or higher), plus two additional years' experience in a position comparable to an Engineering Technician, with at least four years' experience in managing the more difficult phases of engineering work. Thirteen years' experience in a position comparable to an Architectural Technician under the direct supervision of a Licensed Professional Architect, plus 1 year of experience involving special responsibilities in the more difficult aspects of architectural work.

License/Certification: Must be a Licensed Professional Engineer or Architect in the State of New Hampshire.

Responsibilities:

Supervises the Department's Public Works programs to include development of long-range scheduled maintenance needs and capital improvements. Prepares budget plans, monitors cost estimates, and reviews annual operational construction and maintenance plans. Provides professional technical review, design, improvement planning, and preparation of public works projects for 140 boat ramps, 130 dams, and 160 Department buildings.

Serves as Project Manager for all construction relative to public works. Supervises the inspection of completed public works projects to ensure compliance with specifications and coordinates development, design, and construction of public works projects with staff from other divisions, chiefs, and commissioners.

Develops work methods and oversees the scope of work and preparation of engineering plans, specifications, bid and contract documents, and cost estimates. Properly solicits vendors or contractors, analyzes and verifies submitted bids, awards and oversees contracts. Identifies scope of professional services, solicits statements of qualifications, selects engineers and other professionals through Quality Based Selection (QBS) procedures, conducts interviews, negotiates contract fee, supervises and oversees contract development and progress.

Plans, develops, schedules and implements projects to be completed by the construction unit to ensure their successful and timely completion. Prepares project estimates, manages and tracks project budgets. Serves as Project Manager in identifying and addressing design requirements, suitability of materials and other coordination and scheduling requirements. Ensures completion of projects within approved timeframes.

Communicates and coordinates with and among local, state and federal agencies and Department work units, and contractors in order to facilitate the production of contract plans. Ensure completeness, accuracy and consistency of these plans, and complete implementation of activities to statewide public works projects, to include dams and other facility maintenance and construction.

Oversees compilation of monthly energy use, collecting data and reporting usage to the State Energy Manager. Prepares and implements the Energy Conservation Plan. Prepares energy reduction projects for construction by contractors including coordination with utility companies for rebates on energy use. Provide energy reduction plans to maintenance staff to ensure cost effective replacement, to include lights and other mechanical equipment as recommended and needed.

Communicates with individuals, organizations, and public officials to avoid and resolve conflicts by identifying, analyzing and evaluating project factors, soliciting appropriate input from peer professional engineers and informing interested parties of anticipated project objectives and work schedules.

Approves all payments relative to areas of responsibility. Tracks and monitors budgets. Ensures federal grant monies are used in accordance with appropriate funding and reporting of such use of grants.

Reviews plans, specifications, design studies, and other engineering documents to ensure conformity with state design standards, statutes and accepted engineering practice. Reviews contractors, consultants and subordinates work on public works projects, exercising judgment affecting the safety of the public and the workers and approve the progress payment.

Disclaimer Statement: The supplemental job description lists the essential functions of the position and is not intended to include every job duty and responsibility specific to the position. An employee may be required to perform other related duties not listed on the supplemental job description provided that such duties are characteristic of that classification.

For further information please contact Dee Grimes Human Resource Administrator (603)-271-2496 or email deirdre.l.grimes@wildlife.nh.gov

***TOTAL COMPENSATION INFORMATION**

The State of NH total compensation package features an outstanding set of employee benefits, including:

HMO or POS Medical and Prescription Drug Benefits:

The actual value of State-paid health benefits is based on the employee's union status, and employee per pay period health benefit contributions will vary depending on the type of plan selected.

See this link for details on State-paid health benefits:

<https://www.das.nh.gov/hr/benefits.aspx>

Value of State's share of Employee's Retirement: 13.85% of pay

Other Benefits:

- * Dental Plan at minimal cost for employees and their families (\$500-\$1800 value)
- * Flexible Spending healthcare and childcare reimbursement accounts
- *State defined benefit retirement plan and Deferred Compensation 457(b) plan
- *Work/life balance flexible schedules, paid holidays and generous leave plan
- *\$50,000 state-paid life insurance plus additional low-cost group life insurance
- *Incentive-based Wellness Program (ability to earn up to \$500)

Total Compensation Statement Worksheet:

<https://www.das.nh.gov/jobsearch/compensation-calculator.aspx>

Want the specifics? Explore the Benefits of State Employment on our website:

<https://www.das.nh.gov/hr/documents/BenefitBrochure.pdf>

<https://www.das.nh.gov/hr/index.aspx>

EOE

TDD Access: Relay NH 1-800-735-2964

