



NEW HAMPSHIRE FISH AND GAME DEPARTMENT
11 Hazen Drive, Concord, NH 03301
nhfgreview@wildlife.nh.gov
603-271-0467

PROJECT NHB #:

PREVIOUS NHBS:

FORMAL CONSULTATION APPLICATION CHECKLIST

KEEP THIS CHECKLIST FOR YOUR RECORDS.

All items below are required for each project submitted. Failure to provide the required items will delay a decision on your project and may result in the denial of your submission. Please reference NH Fis 1000 rules available at gencourt.state.nh.us/rules/state_agencies/fis1000.html. This checklist is for your guidance only. Please submit the required items but do not submit this checklist.

- Project NHB number.
- Any previous Project NHB numbers.
- Copy of the DNCR NHB DataCheck tool results letter (including NHB number). Must be dated within one year of the date of consultation request.
- APPLICANT'S full name.
- APPLICANT'S mailing address.
- APPLICANT'S contact phone number and email address.
- Name, company, mailing address and email address of person who will respond to requests for information. May be the APPLICANT or a designated person on project team.
- The name, mailing address, and email address of any agent of the APPLICANT, or any consultant.
- A detailed description of the proposed project including purpose and proposed alterations/actions. Should include info on affected area, GIS boundary, list of permits (with numbers), current condition of action area, previous alterations of area, any remaining features, etc.
- A list of wildlife species identified on the NHB DATACHECK RESULTS LETTER Including supporting habitat features and NBH numbers for all project NHB letters.
- Identified habitat and wetland features.
- A detailed description of any conservation measures proposed including modifications, timing, education, signage, research, restoration, buffers, etc.
- APPLICANT signature and date.

Continued on next page with additional permit requirements & 'after the fact' AOT requirements



FORMAL CONSULTATION APPLICATION CHECKLIST

KEEP THIS CHECKLIST FOR YOUR RECORDS.

All items below are required for permits under Env Wt 311, Env Wq 1406.06, or Env Wq 1503.05. Additional requirements for specific permits are below.

- A topographic map identifying the action area at a scale of 1:24,000 or closer, and which shows property lines and the limits of proposed disturbance;
- An aerial photograph identifying the current condition of the action area at a scale of 1:24,000 or closer and which shows property lines and the limits of proposed disturbance;
- Site photographs with dates and a photograph location plan, showing existing conditions, habitat features, and possible locations of identified threatened and endangered species, if known;
- Project site plan sheets showing the area of proposed disturbance and location of any proposed new or modified structures;
- Any reports created to assess the site, including but not limited to:
 - Wetland assessments
 - Vernal pool surveys
 - Other site visit observations
- Any other available information, from whatever source, that describe the potential impacts of the proposed action on listed species or habitat.

Consultation sought for an “after the fact” permit shall provide the following additional information to the department to initiate consultation:

Is this an “after the fact” application? *(Choose one)* Yes No

If pursuant to Env-Wt 311.12:

- A restoration plan for all impacted jurisdictional areas to be restored, prepared by a licensed professional, with a wetland delineation stamped by a certified wetland scientist;
- A monitoring plan designed to ensure that the restoration is successful; and
- An explanation as to why work was performed prior to having a permit.

If pursuant to Env-Wq 1503.31:

- A current conditions plan that clearly identifies all disturbances and construction performed without a permit;
- A description of all prior disturbances on the property; and
- An explanation of why work was performed prior to having a permit.