



New Hampshire Fish and Game Department

HEADQUARTERS: 11 Hazen Drive, Concord, NH 03301-6500
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www.WildNH.com
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Dear OHRV/Snowmobile Rental Agent:

Pursuant to RSAs 215-A:26 and 215-C:45, any person who accepts money or other means of payment for the temporary use of off highway recreational vehicles or snowmobiles to the general public is required to be licensed as a rental agent with the New Hampshire Fish and Game Department and use rental decals for rental machines used off the rentor's land.

Rental agents are required to have renters sign a disclosure statement prior to each rental, informing them of laws and penalties relative to OHRV and snowmobile operation. One copy is given to the renter, one copy is retained by the rental agent for a period of 3 years, and one copy is to be remitted to the Fish and Game Department within 30 days. Pursuant to Fis 1505, failure to comply shall constitute grounds for termination of the rental agent license.

Note: If you use State property for unloading/loading of vehicles, or offer guide services, you must obtain a Special Use Permit for that commercial use of public lands. State Parks, Forests and Trails are managed by the Department of Natural and Cultural Resources. Contact the Trails Bureau at (603) 271-3254 for more information.

The OHRV/Snowmobile season runs May 1st to April 30th. New season registrations are available in mid-April; renewal applications will be accepted and processed at that time.

Each OHRV/Snowmobile rental agent is required to pay a \$12.00 application fee once per season. Rental agents are also required to use rental decals, the fee is \$251.00 per rental machine, per season. The number of rental registrations issued cannot exceed the number of machines used for the rental agent's business. Initial registration shipment for the season is sent at no charge. There is a \$15.00 shipping fee, per additional shipment during the season. Shipments are sent to the business physical address, unless otherwise noted (no PO Boxes). Please note if you would like to pick up your registrations instead.

Pursuant to Fis 1505, rental registrations are machine specific and cannot be transferred to a different machine. Rental agents terminating their business must return all current rental registrations to the Department; rental license and registrations are not transferable between owners. The new business owner must apply as a new rental agent.

The Rental Application must be completed each year. **Registrations will not be processed unless the application has been completed and remitted with payment.** New applications are processed upon approval. Allow 5 business days for processing renewal applications and at least 30 days for new applications. Incomplete applications will be returned.

Please make checks payable to NH Fish and Game Department and mail the completed application and payment to: NH Fish and Game, 11 Hazen Dr, Concord NH 03301

If you have any questions, please call the Fish and Game Department at (603) 271-4300.

New Hampshire Fish and Game...connecting you to life outdoors.

215-A:26 OHRV Dealers and Rental Agents.

I. Any person who is in the business of selling OHRVs shall be required to be licensed as a dealer with the executive director. The executive director shall assign a distinguishing number to the dealer and issue appropriate plates. The dealer may use the plates for pleasure purposes, but shall not rent or otherwise permit these plates to be used except for demonstration purposes in connection with the dealer's business. License numbers or plates shall be carried while the OHRV is operated.

II. Any person shall make application to the executive director to accept money or other valuable consideration for the temporary use of OHRVs provided to members of the general public. The executive director shall assign a distinguishing number to the applicant and issue appropriate decals which shall not be transferable between OHRVs owned by the rental agent and those used for rental. When renting OHRVs, any person shall be required to use rental decals, if said machine is to be used off the rentor's land.

III. The executive director or duly authorized agent may revoke a dealer or rental agent license for cause.

IV. Each dealer or rental agent shall be licensed by the fish and game department under this section and shall pay \$10 for each license. All license fees collected shall be nonlapsing and continually appropriated to the fish and game department to offset the administrative costs of this section.

215-C:45 Snowmobile Dealers and Rental Agents.

I. Any person who is in the business of selling snowmobiles shall be required to be licensed as a dealer with the executive director. The executive director shall assign a distinguishing number to the dealer and issue appropriate plates. The dealer may use the plates for pleasure purposes, but shall not rent or otherwise permit these plates to be used except for demonstration purposes in connection with the dealer's business. License numbers or plates shall be carried while the snowmobile is operated.

II. Any person shall make application to the executive director to accept money or other valuable consideration for the temporary use of snowmobiles provided to members of the general public. The executive director shall assign a distinguishing number to the applicant and issue appropriate decals which shall not be transferable between snowmobiles owned by the rental agent and those used for rental. When renting snowmobiles, any person shall be required to use rental decals, if said machine is to be used off the renter's land.

III. The executive director or duly authorized agent may revoke a dealer or rental agent license for cause.

IV. Each dealer or rental agent shall be licensed by the fish and game department under this section and shall pay \$10 for each license. All license fees collected shall be nonlapsing and continually appropriated to the fish and game department to offset the administrative costs of this section.

Fis 1505.02 Processing of Applications for Annual Rental Agent License.

(a) Upon receipt of the application for an annual rental agent license, the department shall examine and verify the information provided, and approve the application unless:

(1) The individual owner or the business entity has been convicted of an OHRV or snowmobile violation for which any unpaid fine remains outstanding, or for which any period of suspension has not expired;

(2) The individual owner or business entity has been found in any proceeding to have misused rental agent registration decals; or

(3) The individual owner or the business entity as applicant is solely engaged in the purchase, sale, exchange or service of OHRVs or snowmobiles by the general public, in which case the applicant shall not be licensed as a rental agent, but shall be evaluated for licensure as a dealer.

(b) An annual rental agent license shall be issued only to the person or business entity that makes application for the license.

(c) The decision of the executive director to either approve or deny the application for an annual rental agent license shall be given to the applicant in accordance with RSA 541-A:29 by:

(1) Issuing an annual rental agent license certificate, together with the number of rental registration decals requested, for a term to expire upon the subsequent April 30; or

(2) Issuing a letter of denial, setting forth the reason under (a) above why the application for initial approval or renewal of an annual rental agent license was not approved, and advising the applicant of their right to seek a hearing to contest the decision.

(d) Within 30 days of the issuance of a letter denying an application for initial or renewal of an annual rental agent license, the applicant may request a hearing to contest the decision in accordance with the procedures set forth in Fis 200.

Fis 1505.03 Termination or Transfer of Ownership of Business.

(a) The holder of an annual rental agent license shall return all rental registration decals and registration certificates to the department within 3 days of the occurrence of any of the following:

(1) The rental agent ceases to conduct business under the name shown on the license;

(2) The rental agent transfers ownership of his or her business to another person or entity; or

(3) The rental agent is notified by the department of the suspension or revocation of the annual rental agent license.

(b) In the event the rental registration decals are not returned in a timely manner, the matter shall be referred to law enforcement for further action.

Fis 1505.04 Rental Decals.

(a) A licensed rental agent shall account for the physical whereabouts and use of all such rental decals upon the request of a representative of the department or of a representative of a law enforcement agency authorized to enforce the provisions of RSA 215-A and 215-C.

(b) A rental agent who transfers ownership of an OHRV or snowmobile owned by the rental agent shall not be entitled to transfer the registration to a replacement OHRV or snowmobile, but shall obtain a new rental registration in accordance with these rules.

Fis 1505.05 Required Disclosure Statement.

(a) Pursuant to RSA 215-A: 26-a and RSA 215-C: 46, each licensed rental agent shall, prior to delivery of a rented snowmobile or OHRV, provide the renter with a department-supplied "OHRV/Snowmobile Rules Disclosure Statement" form, and:

(1) The rental agent shall insert the name of the licensed rental business, its business address, and the name of the renter; and

(2) The renter shall legibly sign and date the document.

(b) One copy of the statement form shall be retained by the rental agent for a period of 3 years, one copy shall be provided to the renter, and one copy shall be remitted to department headquarters at 11 Hazen Drive, Concord, NH 03301 within 30 days of the transaction.

Fis 1505.06 Revocation of Rental Agent License.

(a) Any person may complain to the executive director of the department if that person has reason to believe that a licensed rental agent has failed to comply with any provision of RSA 215-A, RSA 215-C, or these rules.

(b) Any action seeking the suspension or revocation of an annual rental agent license shall be taken in accordance with RSA 541-A: 30 and Fis 200.



N.H. FISH AND GAME DEPARTMENT
 11 Hazen Drive, Concord, NH 03301
 (603) 271-3421 wildnh.com

For Office Use Only
 Rental ID # _____

OHRV/SNOWMOBILE RENTAL AGENT APPLICATION

Fis 1505

\$12.00 Application Fee, per Business Location (required once per season - expires April 30th)

\$251.00 Registration Fee, per Vehicle (expires April 30th)

Prices include a \$2 transaction fee

\$15.00 Shipping Fee, per additional registration shipment during the season; no charge for first shipment of the season.

*Shipments are sent to the Business Physical Address, unless otherwise noted (no PO Boxes). Please note if you choose to pickup your registrations instead.

Please print or type and enclose payment with completed application. Incomplete applications will be returned.

New Rental Agent - processed upon approval

Allow at least 30 days for processing

Rental Agent Renewal

Allow 5 business days for processing

Note: Rental license is not transferable between owners. The new business owner must apply as a new rental agent.

Business Name: _____ Telephone: _____

For the purpose of renting Off Highway Recreational Vehicles/Snowmobiles at the following location:

Business Address (physical)*: _____

City: _____ State: _____ Zip Code: _____

Mailing Address (if different): _____

Section must be completed for Initial Applicants and Renewals, if information has changed

1. Have you (business owner or partner) ever been convicted of any OHRV or Fish and Game violation in the last 7 years? Yes No If yes, please explain and include name and DOB of person convicted: _____
2. Does the location and operation of the business meet local zoning and other regulatory requirements? Yes No If no, please explain: _____
3. Is the applicant a Corporation Partnership Other Entity? _____
4. Are you in the business of Buying Selling Renting OHRVs/Snowmobiles? *Check all that apply.*

For each registration, the vehicle information must be provided on the back side of this form. All vehicle information is required.

Number of registrations requested: _____

Type of rental vehicle(s): Snowmobile ATV, etc. Both Snowmobile and ATV

As a licensed rental agent with the New Hampshire Fish and Game Department, I hereby agree to: notify the Department prior to any change in my business name or address; use OHRV/Snowmobile rental decals in accordance with RSA 215-A:26 and 215-C:45 and Fis 1505; process Disclosure Statements in accordance with RSA 215-A:26-a and 215-C:46 and Fis 1505. Failure to comply with these laws and rules, may result in suspension or revocation of the rental agent license.

Contact's Name: _____
Please Print

Contact's Original Signature: _____ Date: _____

(Applicant subject to penalties for making unsworn false statement under RSA 641:3)

(over)

Rental Vehicle Information:

All vehicle information is required. This form may be copied if more vehicles are requested.

Year of MFG: _____ Make: _____ Model: _____
DSPL (cc): _____ Primary Color: _____ Secondary Color: _____
VIN: _____

For F&G Use Only
DECAL #: **R** _____

Year of MFG: _____ Make: _____ Model: _____
DSPL (cc): _____ Primary Color: _____ Secondary Color: _____
VIN: _____

For F&G Use Only
DECAL #: **R** _____

Year of MFG: _____ Make: _____ Model: _____
DSPL (cc): _____ Primary Color: _____ Secondary Color: _____
VIN: _____

For F&G Use Only
DECAL #: **R** _____

Year of MFG: _____ Make: _____ Model: _____
DSPL (cc): _____ Primary Color: _____ Secondary Color: _____
VIN: _____

For F&G Use Only
DECAL #: **R** _____

Year of MFG: _____ Make: _____ Model: _____
DSPL (cc): _____ Primary Color: _____ Secondary Color: _____
VIN: _____

For F&G Use Only
DECAL #: **R** _____

Year of MFG: _____ Make: _____ Model: _____
DSPL (cc): _____ Primary Color: _____ Secondary Color: _____
VIN: _____

For F&G Use Only
DECAL #: **R** _____

Year of MFG: _____ Make: _____ Model: _____
DSPL (cc): _____ Primary Color: _____ Secondary Color: _____
VIN: _____

For F&G Use Only
DECAL #: **R** _____

Year of MFG: _____ Make: _____ Model: _____
DSPL (cc): _____ Primary Color: _____ Secondary Color: _____
VIN: _____

For F&G Use Only
DECAL #: **R** _____